

**COMMITTEE MEETING  
January 21, 2015**

**(For Commission Approval on January 22, 2015)**

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**COMMITTEE MEETINGS**  
**January 21, 2015**

**For Commission Approval on January 22, 2015**

*All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

**In Attendance:**

___	Commissioner Bowman	___	Commissioner Brown
___	Commissioner Stephens	___	Commissioner Knight
___	Commissioner Carrington	___	County Manager Petelos

**HEALTH & GENERAL SERVICES COMMITTEE**  
**Chairman – Commissioner George Bowman**

**COOPER GREEN MERCY HEALTH SERVICES**  
*Mr. Roger McCullough*

*No items submitted.*

**CORONER**  
*Dr. Gregory Davis*

*No items submitted.*

**GENERAL SERVICES**  
*Mr. Jeff Smith*

*No items submitted.*

**ANIMAL CONTROL**

*No items submitted.*

**TAX ASSESSOR**  
*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

*No items submitted.*

**TAX COLLECTOR**  
*Hon. J.T. Smallwood/Hon. Grover Dunn*

1. Approval of final reports for the 2013 property taxes.

**DISTRICT 1 REPORT/OTHER BUSINESS**  
*Commissioner Bowman*

**COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE**  
**Chairman – Commissioner Sandra Little Brown**

**HUMAN RESOURCES**

*Dr. Ronald Sims*

*No items submitted.*

**OFFICE OF SENIOR CITIZENS SERVICES**

*No items submitted.*

**COMMUNITY DEVELOPMENT/WORKFORCE DEVELOPMENT**

*Dr. Frederick Hamilton*

**1. CEAssociates Engineering Consultants – Contract #6975**

Contract for engineering services between CEAssociates and Jefferson County Commission associated with the Brighton Mini Park Project.  
The contract is paid with CDBG funds.

Contract Term:	01/08/15 – 11/04/15
Original Budget:	\$35,000.00
Current Remaining Budget:	\$35,000.00
Requested Amount:	\$31,450.00
Remaining Budget after Requested Amount:	\$3,550.00
30 Day Cancellation:	Yes

**2. City of Warrior – Contract #7006**

Cooperation Agreement between Jefferson County and the City of Warrior associated with the Warrior Storm Shelter #2 Project.  
No funding is associated with this agreement.

Contract Term:	01/08/15 – 01/01/2999
Original Budget:	N/A
Current Remaining Budget:	N/A
Requested Amount:	N/A
Remaining Budget after Requested Amount:	\$0.00
30 Day Cancellation:	Yes

**3. City of Midfield – Contract #7021**

Cooperation Agreement between Jefferson County and the City of Midfield to install park improvements to an existing city park.  
No funding is associated with this agreement.

Contract Term:	01/08/15 – 01/01/2999
Original Budget:	N/A

Current Remaining Budget:	N/A
Requested Amount:	N/A
Remaining Budget after Requested Amount:	\$0.00
30 Day Cancellation:	Yes

4. **Martintown-Elra Heights Civic League – Contract #7023**  
 Cooperation agreement between Jefferson County and Martintown Elra Heights Civic League associated with the Martintown Senior Center Improvements Project.  
 No funding is associated with this agreement.

Contract Term:	12/29/14 – 09/30/2999
Original Budget:	N/A
Current Remaining Budget:	N/A
Requested Amount:	N/A
Remaining Budget after Requested Amount:	\$0.00
30 Day Cancellation:	Yes

5. Resolution authorizing the Commission President to sign the Finding of No Significant Impact for the Concord Storm Shelter Project (CDBG-DR13-03-U3-CSS). Findings of No Significant Impact are a part of the federally mandated environmental review process required for all Community Development Block Grant Projects.
6. Resolution authorizing the Commission President to sign the “Request for Release of Funds” form for the Concord Storm Shelter Project (CDBG-DR13-03-U3-CSS) under the Community Development Block Grant Recovery Fund once the fifteen (15) day comment period has expired. The release form is a part of the federally mandated Environmental Review process.

**FAMILY COURT**

*Judge Raymond Chambliss/Mr. Ronald Truss*

*No items submitted.*

**YOUTH DETENTION**

*Mr. Tommy Rouse*

*No items submitted.*

**PERSONNEL BOARD OF JEFFERSON COUNTY**

*Mr. Lorren Oliver*

7. **JobVite – Contract #6973**  
 Vendor will provide career site scraping to multiple job posting sites and social media referral software. Secure software service through JobVite to scrape (copy job openings) to the Personnel Board’s career site and post openings to Indeed.com, Simplyhired.com, Oodle.com and Glassdoor.com. **(Acknowledgement Only)**

Contract Term:	01/01/15 – 12/31/15
Original Budget:	\$143,500.00
Current Remaining Budget:	\$86,144.87
Requested Amount:	\$12,520.00
Remaining Budget after Requested Amount:	\$73,624.87
30 Day Cancellation:	Yes

**ALABAMA COOPERATIVE EXTENSION**

*Ms. Joann Wissinger*

*No items submitted.*

**DISTRICT 2 REPORT/OTHER BUSINESS**

*Commissioner Brown*

8. Resolution to set/adjust staff salary in District 2 Commission office.

**ADMINISTRATIVE, PUBLIC WORKS & INFRASTRUCTURE COMMITTEE**  
**Chairman – Commissioner Jimmie Stephens**

**ROADS & TRANSPORTATION**

*Ms. Tracy Pate*

1. **Cobb Street Pump Station Deed of Exchange – Twin Pines, L.L.C. – Contract #6976**  
Deed to release abandoned pump station easement and to retain an easement for the existing sanitary sewer; this is an exchange of easement within the borders of the property owned by Twin Properties, L.L.C.

Contract Term:	Upon Execution
Requested Amount:	\$0.00
30 Day Cancellation:	No, this is a conveyance of a property interest in exchange of an interest – transaction is complete at time of execution

2. **Springdale Road Bridge Right-of-Way – Jefferson County – Contract #7019**  
Request to convert Fee Ownership to Right-of-Way - Tract No. 7 on the Springdale Road Bridge Replacement Project; originally the property was acquired by Warranty Deed.

Contract Term:	Upon Execution
Requested Amount:	\$0.00
30 Day Cancellation:	No, this is a deed of right-of-way from Jefferson County to Jefferson County – transaction is complete at time of execution

3. **Excavation Permits**

- a. The following are requests from various utility companies to locate their facilities on the Jefferson County Right-of-Way:
  - AT&T Corporation to install 574’ of buried cable at 2185 Eastern Valley Road in Bessemer
  - AT&T Corporation to install 189’ of buried fiber cable at 2595 Ensley Pleasant Grove Road/Co Rd 56
  - Birmingham Water Works Board to install 1,550’ of 6” water main on Morgan Road and Woodhaven Road

4. **Resolution(s)**

- a. 2601 – Resolution identifying surplus County Equipment and Authorizing the disposal of said equipment via internet auction

5. **Other Business**

- a. 5700 – Request to temporarily close Bankston Road between Corner School Road and White Road in order to remove a corroded corrugated metal drainage culvert and replace it with a reinforced concrete culvert. Construction will begin on Wednesday January 28 and end on Friday, January 30, 2015.

6. Roads & Transportation Budget - Discussion

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

7. **Innovyze, Inc. - Contract #6947**

The contract provides for Annual Maintenance Subscription and Support for LAN InfoWorks collection system modeling software for calendar year 2015.

Contract Term:	1 year
Original Budget:	\$11,660,345.00
Current Remaining Budget:	\$10,418,580.00
Requested Amount:	\$7,643.00
Remaining Budget after Requested Amount:	\$10,410,937.00

8. **Azteca Systems, Inc. – Contract #6948**

This contract for Annual Maintenance and Support for Cityworks asset management software for calendar year 2015.

Contract Term:	1 year
Original Budget:	\$11,660,345.00
Current Remaining Budget:	\$10,410,937.00
Requested Amount:	\$25,000.00
Remaining Budget after Requested Amount:	\$10,385,937.00

9. **Thompson Power Systems - Contract #6992**

The Turkey Creek WWTP Stand-by Generator Control System Design and Replacement contract will replace the computer system in the stand-by generator switchgear. The contract includes software and PLC engineering as well as material delivery and installation.

Contract Term:	45 days
Original Budget:	\$43,500,000.00
Current Remaining Budget:	\$6,028,401.95
Requested Amount:	\$47,437.53
Remaining Budget after Requested Amount:	\$5,980,964.42
30 Day Cancellation:	Yes

10. **CH2M Hill Engineers, Inc. - Contract #6995**

The contract provides engineering designs and management for the restoration of the sand filter system at the Five Mile Creek WWTP.

Contract Term:	1 year
Original Budget:	\$43,500,000.00
Current Remaining Budget:	\$5,980,964.42

Requested Amount: \$198,000.00  
Remaining Budget after Requested Amount: \$5,782,964.42  
30 Day Cancellation: Yes

11. **Laboratory Resources and Solutions, Inc. – Contract #6996**

The contract provides Whole Effluent Toxicity testing, Total Organic Halogen (TOX) testing, GC/MS testing and other specialized laboratory testing services in accordance with EPA Testing Methods.

Contract Term: 3 years  
Original Budget: \$2,108,211.36  
Current Remaining Budget: \$1,703,755.80  
Requested Amount: \$60,000.00 -annually  
Remaining Budget after Requested Amount: \$1,643,755.80  
30 Day Cancellation: Yes

12. **CH2M Hill Engineers, Inc. - Contract #6993**

The As Needed Specialty Engineering Services contract will provide a mechanism to accomplish emergency and quick response engineering assessments, engineering designs, and construction management to aid the County in meeting Clean Water Act and Consent Decree obligations for the sewer collection and treatment systems.

Contract Term: 3 years  
Original Budget: \$43,500,000.00  
Current Remaining Budget: \$5,782,964.42  
Requested Amount: \$300,000.00  
Remaining Budget after Requested Amount: \$5,482,964.42  
30 Day Cancellation: Yes

13. **B.H. Craig Construction, Inc. – Contract #6989**

The Warrior WWTP Headworks Modifications construction contract includes furnishing and installing a new auger screen in the headworks channel, a new jib crane, and associated civil, electrical, and instrumentation work.

Contract Term: 6 months  
Original Budget: \$43,500,000.00  
Current Remaining Budget: \$5,482,964.42  
Requested Amount: \$144,000.00  
Remaining Budget after Requested Amount: \$5,338,964.42  
30 Day Cancellation: Yes

**STORM WATER MANAGEMENT**

*Ms. Zhaleh McCullers*

*No items submitted.*



**COUNTY ATTORNEY**

*Ms. Carol Sue Nelson*

14. Resolution approving payment of personal injury claim of Charlette Salter in the amount of \$800.00.
15. Resolution approving payment of personal injury claim of Joshua Niewiadomski in the amount of \$25,000.00.
16. Resolution denying vehicle damage claim of William J. Corley.
17. Resolution approving payment of sewer backup claim of Charlene Thurmond in the amount of \$1,308.79.
18. Resolution authorizing County Attorney to accept payment from CCMSI in the amount of \$2,697.60 for damage to a County vehicle.
19. Resolution approving payment of sewer backup claim of Patricia Hubble in the amount of \$1,414.00.
20. Resolution approving payment of plumber reimbursement claim of Johnny W. Davis in the amount of \$5,475.00.
21. Resolution approving payment of sewer backup claim of Cynthia Barnett in the amount of \$749.00.
22. Resolution denying vehicle damage claim of Philip Dale Greene.
23. Resolution approving payment of sewer backup claim of Paul LeMay in the amount of \$151.92.
24. Resolution approving payment of sewer backup claim of Quintella Marbury in the amount of \$2,556.22.
25. Resolution approving payment of sewer backup claim of Barbara Holcomb in the amount of \$3,035.00.
26. Resolution approving payment of plumber reimbursement claim of Rayford Bourn in the amount of \$575.00.
27. Resolution approving payment of plumber reimbursement claim of Greg Ayers in the amount of \$3,275.00.
28. Resolution denying sewer backup claim of William Cook.

29. Resolution authorizing the County Attorney to settle the lawsuit styled *Jefferson County, Alabama v. James E. Sprouse, et al.*, Civil Action No. CV 2012-0401, in the amount of \$4,300.00.

**SHERIFF'S OFFICE**

*Sheriff Mike Hale*

*No items submitted.*

**DISTRICT 3 REPORT/OTHER BUSINESS**

*Commissioner Stephens*

**JUDICIAL ADMINISTRATION, EMERGENCY MANAGEMENT & LAND PLANNING COMMITTEE**

**Chairman – Commissioner Joe Knight**

**EMERGENCY MANAGEMENT AGENCY**

*Mr. Jim Coker*

*No items submitted.*

**BOARD OF REGISTRARS**

*Mr. Barry Stephenson*

*No items submitted.*

**INSPECTION SERVICES**

*Mr. Bill Mullins*

*No items submitted.*

**LAND PLANNING & DEVELOPMENT SERVICES**

**1. Contingencies Satisfied and Restrictive Covenants filed (1)**

- A. **Z-2014-022** Charlotte Ann and Austin H. Bolton, owners; Charles Ramsey, agent. Change of zoning on Parcel ID# 12-15-2-0- part of 3 in Section 15 Twp 16 Range 1 West from A-1 (Agriculture) to INSTITUTIONAL-2 for an apartment building for the elderly (ages 55 and older). (Case Only: 5841 Chalkville Road; Birmingham, AL 35235) (TRUSSVILLE)(4.5 Acres M/L)

**Contingencies:**

1. Approved road access from the City of Trussville;
2. A letter from the Center Point Fire Department certifying coverage of the development as proposed and,
3. Approval of a preliminary drainage study by the Department of Roads and Transportation.

**Covenants:**

1. A geotechnical study shall be submitted to the Department of Land Planning and Development Services determining the suitability of the site for the development;
2. The site plan and building façade plan to be approved by the Planning and Zoning Commission;
3. All site lighting shall be directed downward;
4. Any freestanding signs shall be monument signs;
5. There shall be no more than 56 units;
6. The use of the property is restricted to a home for the aged only; and,
7. The zoning on the property reverts to A-1 if no development has taken place within two (2) years of final approval.

**DISTRICT ATTORNEY**

*Hon. Brandon Falls / Hon. Arthur Green*

*No items submitted.*

**PROBATE COURT**

*Judge Alan King*

*No items submitted.*

**STATE COURTS**

*Judge Houston Brown*

*No items submitted.*

**LAW LIBRARY**

*No items submitted.*

**CIRCUIT CLERK**

*Ms. Anne-Marie Adams*

*No items submitted.*

**911 EMERGENCY COMMUNICATIONS DISTRICT**

*Mr. Howard Summerford*

*No items submitted.*

**DISTRICT 4 REPORT/OTHER BUSINESS**

*Commissioner Knight*

**FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT**  
**Chairman – Commissioner David Carrington**

**FINANCE**

*Mr. George Tablack*

1. Unusual Demand Report dated 01/22/15

**PURCHASING**

*Mr. Michael Matthews*

2. Purchasing Agenda:
  - A. Week of 12/23/14 – 12/29/14
  - B. Week of 12/30/14 – 01/05/15
  - C. Week of 01/06/15 – 01/12/15
3. Purchasing Exception Report:
  - A. Week of 12/23/14 – 12/29/14
  - B. Week of 12/30/14 – 01/05/15
  - C. Week of 01/06/15 – 01/12/15
4. Encumbrance Report:
  - A. Week of 12/23/14 – 12/29/14
  - B. Week of 12/30/14 – 01/05/15
  - C. Week of 01/06/15 – 01/12/15
5. Credit Card Statement Closing 10/26/2014
6. Credit Card Statement Closing 11/25/2014
7. Credit Card Statement Closing for December 2014 will appear on the February 3, 2015 Agenda. (**Acknowledgment Only**)

**REVENUE**

*Mr. Travis Hulsey*

*No items submitted.*

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

**MULTIPLE STAFF DEVELOPMENT**

**Board of Equalization State Funds**

- |    |  |            |
|----|--|------------|
| 8. | See attached for list of attendees and dates<br>AAAO Mid-Winter Conference<br>Hoover, AL - March 4-6, 2015 | \$3,925.00 |
|----|--|------------|

**INDIVIDUAL STAFF DEVELOPMENT**

**Board of Equalization State Funds**

- |    |   |          |
|----|---|----------|
| 9. | Jane Mardis<br>A Primer of Personnel Laws<br>Hoover, AL – March 2-3, 2015 | \$175.00 |
|----|---|----------|

**Revenue**

- |     |   |          |
|-----|---|----------|
| 10. | Bruce Thompson<br>ACCA CROAA Class<br>Prattville, AL – February 18-19, 2015 | \$175.00 |
|-----|---|----------|

**Tax Assessor – Bessemer State Funds**

- |     |   |          |
|-----|---|----------|
| 11. | James Weldon<br>Personal Property Appraisal Manual<br>Hoover, AL – February 2-6, 2015 | \$275.00 |
|-----|---|----------|

**Tax Collector – Bessemer**

- |     |   |            |
|-----|---|------------|
| 12. | Grover Dunn<br>Association of Alabama Tax Administrators Midwinter Conference<br>Mobile, AL – February 8-11, 2015 | \$1,014.25 |
|-----|---|------------|

**FOR INFORMATION ONLY**

**Personnel Board**

- |     |   |          |
|-----|---|----------|
| 13. | Terria McDonald<br>2015 Spring Fair<br>Huntsville, AL – January 28, 2015      | \$200.00 |
| 14. | Jim Greene<br>2015 IT Career Fair<br>Milledgeville, GA – February 10-11, 2015 | \$158.55 |
| 15. | Jim Greene<br>2015 Spring Career Fair<br>Athens, GA – January 27-28, 2015     | \$652.31 |
| 16. | Jim Greene<br>2015 UTC Spring Career Day                                      | \$125.00 |

Chattanooga, TN – February 4, 2015

**POSITION CHANGES AND/OR REVENUE CHANGES**

17. **Commission District 2** \$4,000.00  
Shift funds to staff development.
18. **Commission District 5** \$8,115.00  
Reduce District 5 Community Development Funds to cover the overtime paid for the Christmas Eve holiday.

**INFORMATION TECHNOLOGY**

*Mr. Roosevelt Butler*

19. **James Perkins, Jr. – Contract #6853**  
Contractor to provide consulting services related to the ERP implementation.

Contract Terms:	11/03/14 – 12/04/14
Original Budget:	\$874,817.00
Current Remaining Budget:	\$612,876.00
Requested Amount:	\$6,992.43
Remaining Budget after Requested Amount:	\$605,883.57
30 Day Cancellation:	Yes

**BUSINESS DEVELOPMENT**

*No items submitted.*

**BOARD OF EQUALIZATION**

*Ms. Jane Mardis*

*No items submitted.*

**JEFFERSON COUNTY PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**TREASURER**

*Hon. Mike Miles/Hon. Sherry McClain*

*No items submitted.*

**DISTRICT 5 REPORT/OTHER BUSINESS**

*Commissioner Carrington*

20. Resolution to appoint Chris White to the Board of Trustees for the Rex Lake Fire District to fill the unexpired term ending October 31, 2015.